

GENERAL INFORMATION
FOR
ACADEMIC 2021/2022
BISHOP MATTHEW NORWOOD SCHOOL
KINDERGARTEN, ELEMENTARY
JUNIOR & SENIOR HIGH



1st COWFIELD JUNCTION, DU-PORT ROAD, PAYNESVILLE,
MONTSERRADO COUNTY,
LIBERIA, WEST AFRICA
THE



GSM NUMBERS

(231)0886-525413/0880417217/0770480451

SCHOOL MOBILE NUMBERS: 0778556638/0881826069

SCHOOL WEBSITE: bmatthewschool.com

Compulsory Computer Training Program

1ST GRADE TO 12TH GRADE

4TH TO 6TH Grade

Boys are to wear long navy blue trousers, white short sleeve shirt with red collar and red around the sleeves, red to the shirt pocket, black socks or navy blue socks or anklets for girls and black shoes for both boys and girls. Girls: Skirt three inches below the knees.

Junior High

Boys are to wear navy blue long trousers short sleeves white shirt with red around the sleeves, navy blue vest, black shoes black socks or navy blue socks. No size one (1).

Girls are to wear navy blue straight skirt, open at the back and overlapped three inches below the knees, free inside. Short white sleeve shirt with red around the sleeve, navy blue vest, black shoes, block socks, navy blue socks or anklets.

Senior High

Boys are to wear navy blue long trousers, short sleeve white shirt, navy blue vest, navy blue or black socks, black shoes. No size one (1).

Girls are to wear navy blue straight skirt (over lapped) open at the back, and overlapped with short white sleeves shirt, and navy blue vest, black shoes with black or navy blue socks/anklets, skirt three inches below the knee, free inside.

Note: Uniform will **not** be sold on the school's campus. All students are asked to visit the school campus to view sample of the uniform before sewing.

All students must wear their uniform before they are allowed to sit in their classes the first day.

For more information, please contact the registrar's office from 8:00A.M. to 3:00 pm from Monday through Friday.

STUDY CLASS (OPTIONAL)

Classes	Monthly Payment
Nursery- KG	L\$ 1,000.00
1 st -3 rd grade	L\$ 1,200.00
4 th – 6 th grade	L\$ 1,500.00

Graduation Information

Kindergarten Graduation Fee	US \$30.00
Grade Twelve (12) Graduation Fee	US \$100.00

REGISTRATION REQUIREMENTS (BREAKDOWN)		
REQUIREMENTS	OLD STUDENTS	NEW STUDENTS
Admission Form	-----	L\$ 500.00
P.T.A.	L\$ 700.00	L\$ 700.00
Batch	L\$ 500.00	L\$ 500.00
Activities	L\$ 1,000.00	L\$ 1,000.00
Breakage Fee	L\$ 500.00	L\$ 500.00
ID Card (Digital)	L\$ 500.00	L\$ 500.00
(Uniform) P.E. /ROTC/Senior Class	L\$ 3,500.00	L\$ 3,500.00
Gala Anniversary	L\$ 300.00	L\$ 300.00
Readers & Photocopies	L\$ 1,500.00	L\$ 1,500.00
Registration Fees	L\$ 1,500.00	L\$ 1,500.00
Extra Class Fees (3 rd Grade)	L \$ 1,000.00	L \$ 1,000.00
Extra Class Fees (6 th Grade)	L\$ 2,000.00	L\$ 2,000.00
Extra Class Fees (9 th Grade)	L\$ 3,000.00	L\$ 3,000.00
Extra Class Fees (12 th Grade)	L\$ 4,000.00	L\$ 4,000.00
Grade 12 Neck Tie	L\$ 3,000.00	L\$ 3,000.00

2021/22 YEARLY REGISTRATION PAYMENT			
CLASSES	Old Students	New Students	2 nd Sem. Students
Kindergarten	L\$ 10,000.00	L\$ 10,500.00	L\$ 10,500.00
1 st & 2 nd Grade	L\$ 10,000.00	L\$ 10,500.00	L\$ 10,500.00
3 rd Grade	L\$ 11,000.00	L\$ 11,500.00	L\$ 11,500.00
4 th & 5 th Grade	L\$ 10,000.00	L\$ 10,500.00	L\$ 10,500.00
6 th - Grade	L\$ 12,000.00	L\$ 12,500.00	L\$ 12,500.00
7 th & 8 th Grade	L\$ 10,000.00	L\$ 10,500.00	L\$ 10,500.00
9 th Grade	L\$ 13,000.00	L\$ 13,500.00	L\$ 13,500.00
Grades 10 & 11	L\$ 10,000.00	L\$ 10,500.00	L\$ 10,500.00
12 th Grade	L\$ 17,000.00	-----.00	-----.00

YEARLY TUITION INSTALLMENT(PAYMENT) SCHEME					
CLASSES	January 10 th to January 14 th 2022 1 st -INST.	March 14 th - March 18 th 2022 2 nd -INST.	May 9 th - May 13 th 2022 3 rd -INST.	July 6 th July 10 th 2022 4 th -INST.	YEARLY TOTAL
K-G	L\$ 7,000.00	L\$ 7,000.00	L\$ 4,000.00	L\$ 2,000.00	L\$ 20,000.00
1 ST	L\$ 7,000.00	L\$ 7,000.00	L\$ 5,000.00	L\$ 2,000.00	L\$ 21,000.00
2 ND	L\$ 7,000.00	L\$ 7,000.00	L\$ 5,000.00	L\$ 2,000.00	L\$ 21,000.00
3 RD	L\$ 7,000.00	L\$ 7,000.00	L\$ 5,000.00	L\$ 2,000.00	L\$ 21,000.00
4 TH	L\$ 8,000.00	L\$ 8,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 24,000.00
5 TH	L\$ 8,000.00	L\$ 8,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 24,000.00
6 TH	L\$ 8,000.00	L\$ 8,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 24,000.00
7 TH	L\$ 11,000.00	L\$ 11,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 30,000.00
8 TH	L\$ 11,000.00	L\$ 11,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 30,000.00
9 TH	L\$ 11,000.00	L\$ 11,000.00	L\$ 6,000.00	L\$ 2,000.00	L\$ 30,000.00
10 TH	L\$ 12,000.00	L\$ 12,000.00	L\$ 8,000.00	L\$ 2,000.00	L\$ 34,000.00
11 th	L\$ 12,000.00	L\$ 12,000.00	L\$ 8,000.00	L\$ 2,000.00	L\$ 34,000.00
12 th	L\$ 14,000.00	L\$ 14,000.00	L\$ 8,000.00	----	L\$ 36,000.00

TUITION INSTALLMENT (PAYMENT) SCHEME FOR INCOMING STUDENTS (SECOND SEMESTER)			
CLASSES	May 9TH – May 13TH 2022 - 1ST-INST	July 6th - July 10th 2022 – 4th -INST.	TOTAL
K-G	L\$ 8,000.00	L\$ 2,000.00	L\$ 10,000.00
1 ST	L\$ 8,500.00	L\$ 2,000.00	L\$ 10,500.00
2 ND	L\$ 8,500.00	L\$ 2,000.00	L\$ 10,500.00
3 RD	L\$ 8,500.00	L\$ 2,000.00	L\$ 10,500.00
4 TH	L\$ 10,000.00	L\$ 2,000.00	L\$ 12,000.00
5 TH	L\$ 10,000.00	L\$ 2,000.00	L\$ 12,000.00
6 TH	L\$ 10,000.00	L\$ 2,000.00	L\$ 12,000.00
7 TH	L\$ 13,000.00	L\$ 2,000.00	L\$ 15,000.00
8 TH	L\$ 13,000.00	L\$ 2,000.00	L\$ 15,000.00
9 TH	L\$ 13,000.00	L\$ 2,000.00	L\$ 15,000.00
10 TH	L\$ 15,000.00	L\$ 2,000.00	L\$ 17,000.00
11 TH	L\$ 15,000.00	L\$ 2,000.00	L\$ 17,000.00

REGISTRATION ACADEMIC 2021/2022

Registration for academic 2021/2022 commences on Wednesday, October 6, 2021 and ends Friday, October 29, 2021. Orientation for academic 2021/2022 school year is scheduled for Friday, October 29, 2021. **Classes for academic 2021/2022 school year officially begin on Monday November, 1, 2021.**

ENTRANCE DATES

1st Entrance & InterviewWed. Sept. 8, & Sat. Sept. 11, 2021 (L\$ 2,000.00)

2nd Entrance & Interview...Wed. Oct. 6, & Fri. Oct. 8, 2021 (L\$ 2,000.00)

3rd Entrance & Interview ... Wed. Oct. 13 & Fri. Oct. 15, 2021 (L\$ 2,000.00)

Note: Administration of entrance is 9:00 A.M followed by interview on Friday 9:00 A.M on the school's campus.

UNIFORM INFORMATION

Nursery to 3rd Grade

Boys are to wear short navy blue trousers short sleeves white shirt, red collar, and red around the sleeves, red to the pocket. Black or navy blue socks and black shoes.

Girls are to wear navy blue skirts, white shirt with red to the collar, red to the pocket, with black or navy blue anklets, skirts 3 inches below the knees.

Note: Kindergarten Divisions

Pupils in this section must use blue suspenders on their skirts or trousers.